

Winthrop Town Council
Meeting I
November 22, 2005
Winthrop Town Hall – Harvey Hearing Room

Council members present:

Tom Reilly Council President
Joe Ferrino At-Large Councilor
Phil Boncore At-Large Councilor
Richard Gill Councilor P-1
Jim Letterie Councilor P-2
Nick DelVento Councilor P-3
Jeannie Maggio Councilor P-4
Russ Sanford Councilor P-5
Linda Call Councilor P-6

Call to order 7:05PM

- Discussion of Town Manager Search Committee- Tom Reilly has made a written request to the Search Committee to commence another search.
- Discussion of an acting Town Manager – This item was to be investigated and brought up at a future meeting
- Budget – It was discussed that no major changes could take place to the budget until January 3, 2006
- Finance Committee - Tom Reilly initiated conversation that he would like to have a Finance Committee in place before the New Year. After brief discussion Phil Boncore made a motion that we the Council appoint Joe Ferrino, Jim Letterie & Nick DelVento to the newly created Finance Committee. The motion was seconded by Russ Sanford and was passed by a unanimous vote. Joe Ferrino suggests that the Finance Committee meet with Town Accountant (Mike Bertino) as soon as possible to begin going over the financial condition of the Town. Their was also discussion on the need for a Citizens Finance Committee, and that anyone interested in the Committee should call Town Hall or visit the Towns website for more information. The Committee size would be seven. Tom stated that the Citizens Finance Committee should also be in place before the New Year.
- Council Clerk – It was mentioned that our present Town Clerk (Claire Sheltry) felt she would not be available to fulfill the job requirements because of her already busy schedule. The Council decided that draft a job posting along with a job description for the next meeting.
- Office Space – It was decided that the Council would like to keep meetings at Town Hall, and down the line look to reconfigure the 3rd floor of Town Hall for Council Chambers as well as Town Managers office and clerical staff.
- Licensing Board – Tom Reilly stated that the Charter requires that the Council appoint a Licensing Board. Tom said that this Board was to have five members

- and that anyone interested should contact Town Hall or visit the Towns website. This Board should be in place by January 3, 2006.
- Dalrymple School Re-Use Committee – It was discussed that the Committee had requested that the Council President make an appointment to be a liaison on the Re-Use Committee. Tom appointed Linda Calla to represent the Council on that Board. Dick Gill makes a motion to ask the Board of Selectman to appoint Linda Calla as an official voting member of the Dalrymple School Re-Use Committee. This was seconded by Phil Boncore and passed unanimously. Another motion made by Dick Gill to include the Councils consent on above motion. Seconded by Linda Calla passed unanimously
 - Nick DelVento starts discussion of the idea of creating certain sub-committees to work on transitional items.
 - Rules – Briefly discussed Barnstable's rules before turned to creating a sub-committee to streamline the process, and let the sub-committee submit an outline for the whole Council at a future meeting. Russ Sanford made a motion to appoint Phil Boncore, Dick Gill and Jeannie Maggio to the Rules Committee. The motion was seconded by Linda Calla and passed unanimously. Further discussion about the Rules Committee to look at the Franklin/Amesbury/Barnstable and Watertown's rules for guidance.
 - Public comments were made by F. Daloia who asked about a public listing of all committee openings. B Perrin suggested using the Towns website for the postings. D Osborne asked if the Dalrymple decision was going to be delayed for the Council. B Survillas reiterated that the process for generating interest in the citizen committees be open to everyone. Also that people who show an interest be kept informed of the process.
 - Nick DelVento made a motion that the Council accepts Roberts Rules of Order as Parliamentary Rules of Procedure in an interim basis until our rules are ordained. Second by Jim Letterie and passed unanimously.
 - Motion by Phil Boncore to schedule next three meetings for November 30, 2005 at 5PM, December 6, 2005 at 7PM, and December 13, 2005 at 7PM location TBD. Seconded by Russ Sanford and passed unanimously.
 - Motion by Phil Boncore to adjourn, seconded by Jim Letterie, and passed unanimously.
 - Meeting adjourned at 8:15PM

Minutes Submitted by:

Jim Letterie